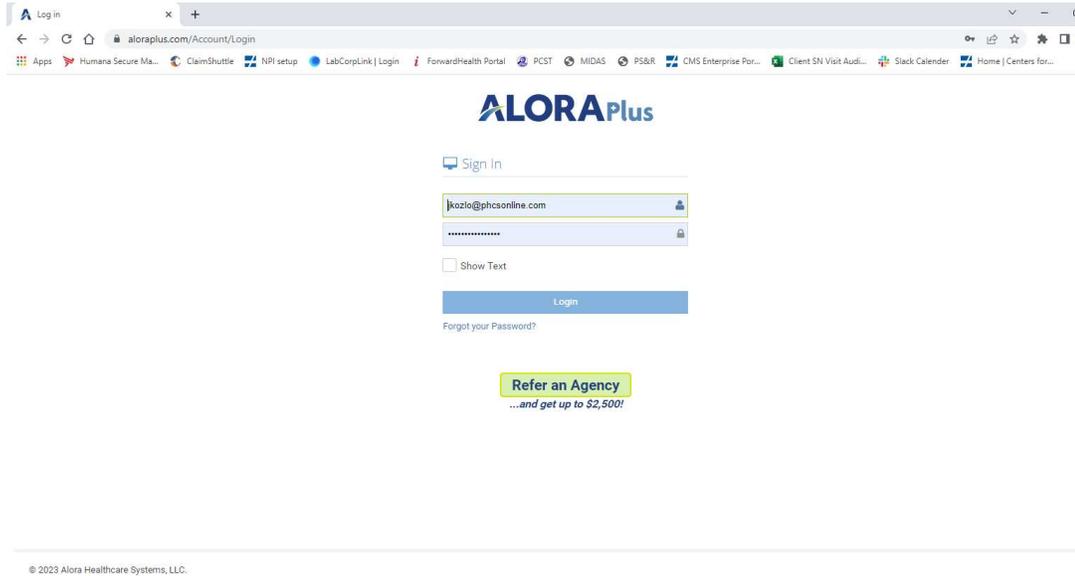
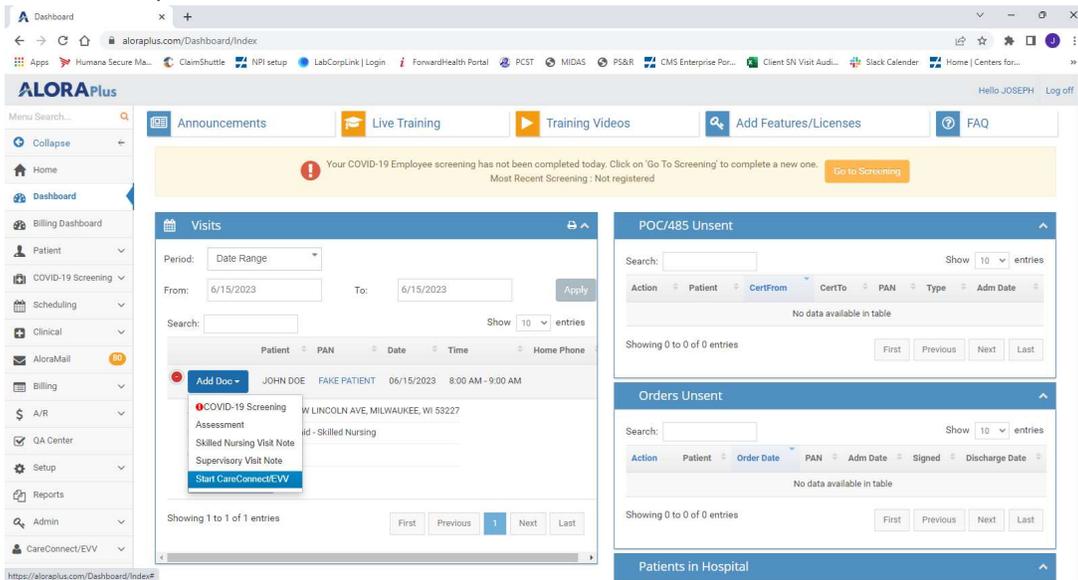


# How to Complete a Skilled Nursing Visit Using CareConnect

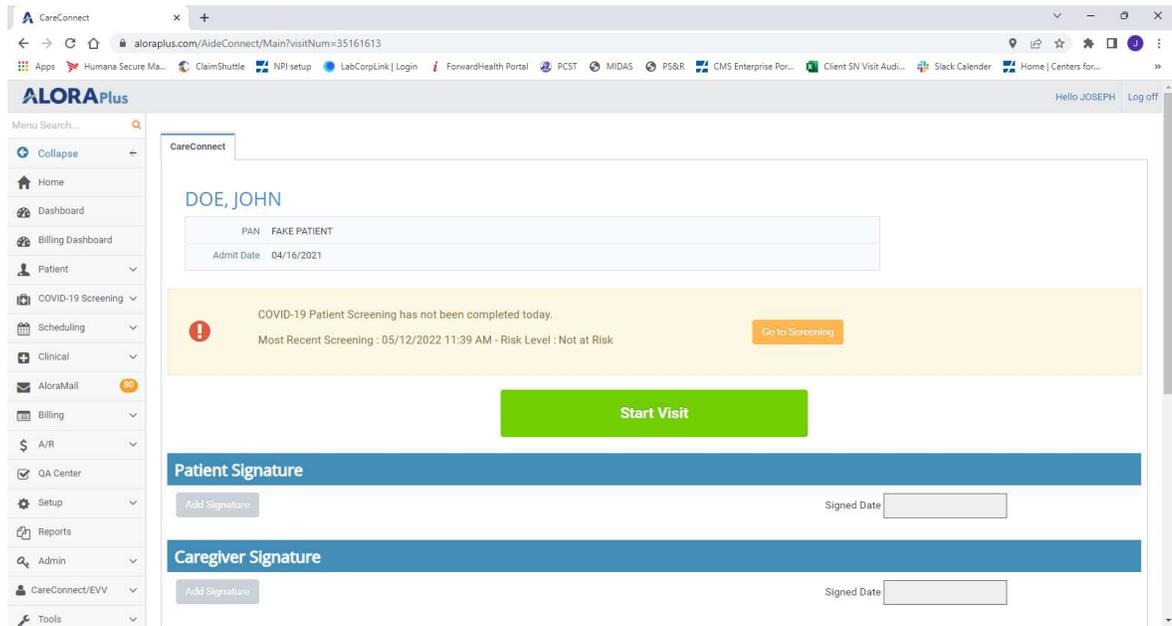
1.) When you arrive at your patient's home, **BEFORE YOU LEAVE YOUR CAR**, Login to AloraPlus



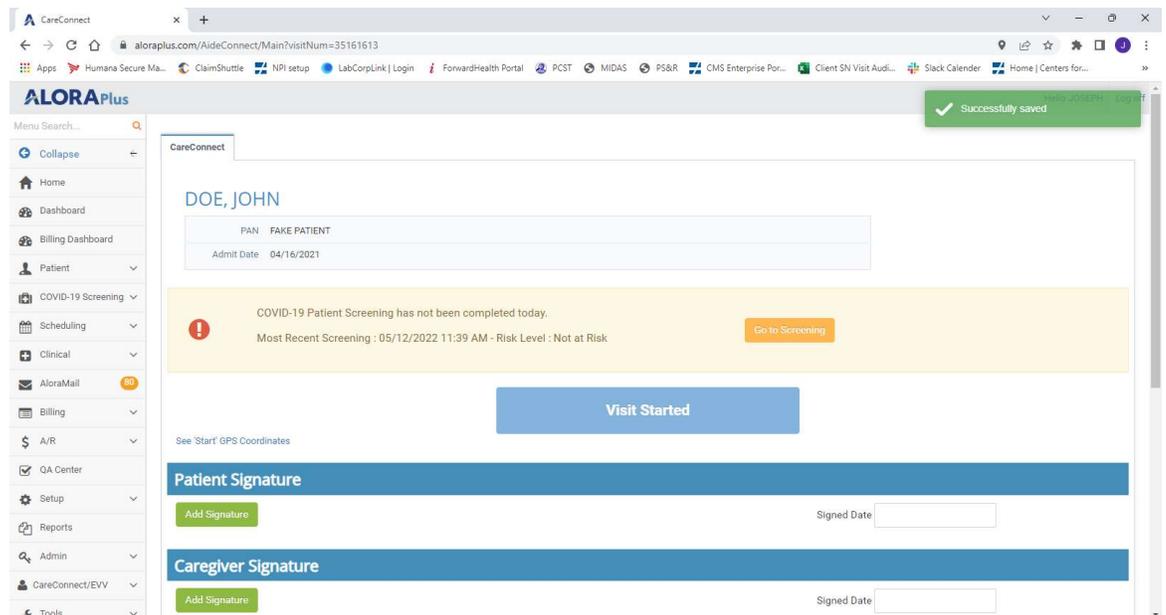
2.) Find your patient on the visit list, click the “Add Doc” button, and click “Start CareConnect/EVV” from the drop-down menu.



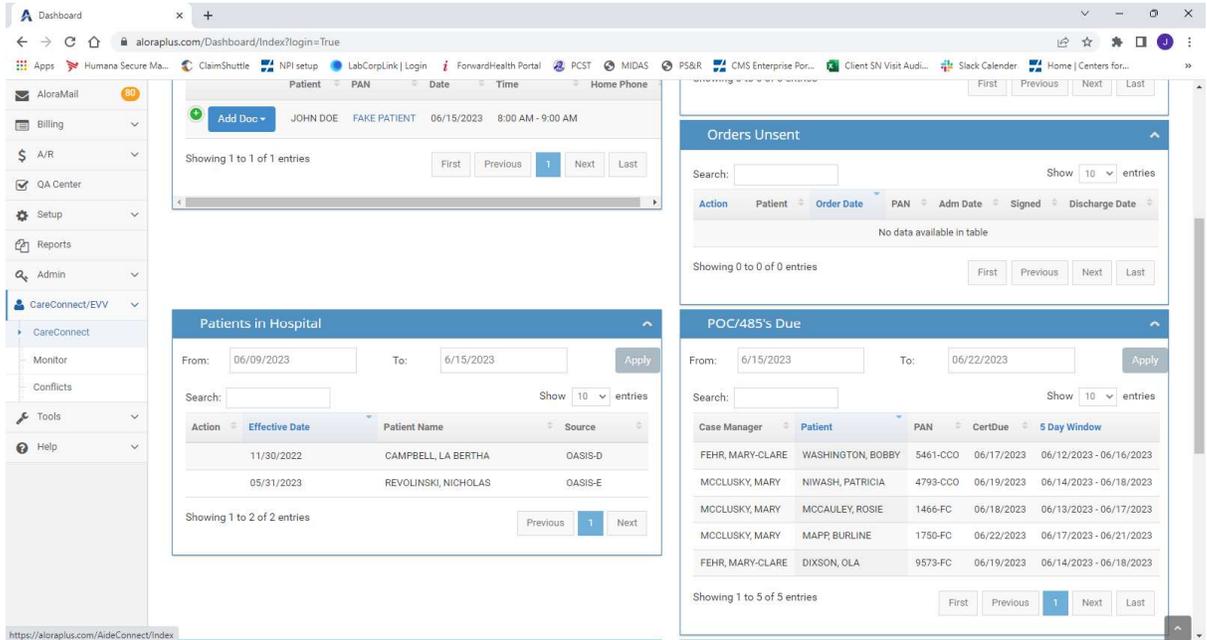
- 3.) You will now be in the “CareConnect” tab. You will see your patient’s name on the top of the screen and a green button labeled “Start Visit.” Click on this button.



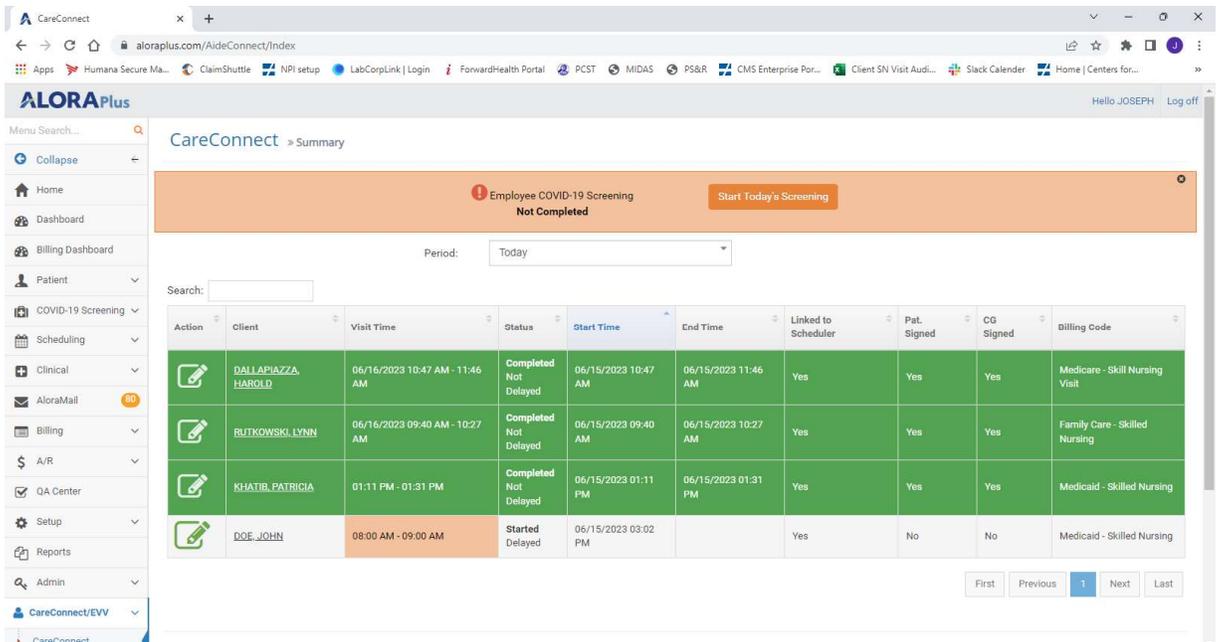
- 4.) The green “Start Visit” button will change to a blue “Visit Started” button and you will see a green popup message stating “Successfully Saved”. Your visit has officially started.



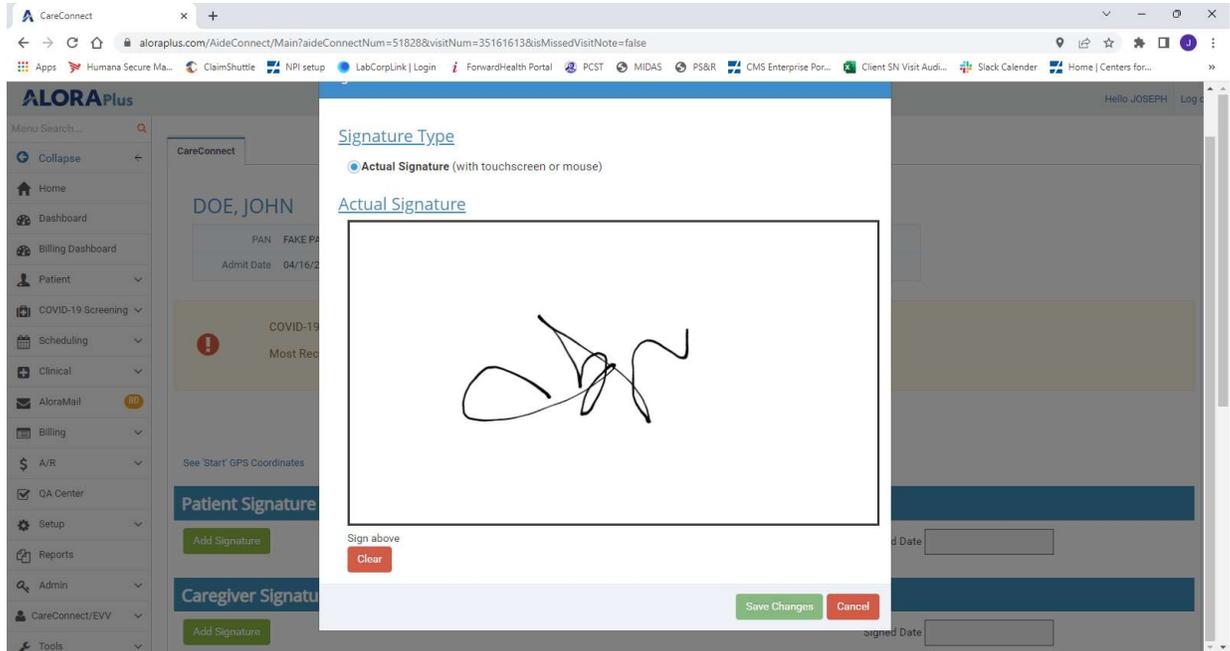
- 5.) You will now close your iPad, leave your car, and go into your patient's home to complete your cares. After you have completed your cares and **BEFORE LEAVING THE PATIENT'S HOME**, open your iPad and you may already have the "CareConnect" tab open **OR** you will have to log back in and select "CareConnect/EVV" button on the left hand side of the screen and select "CareConnect" from the drop-down menu.



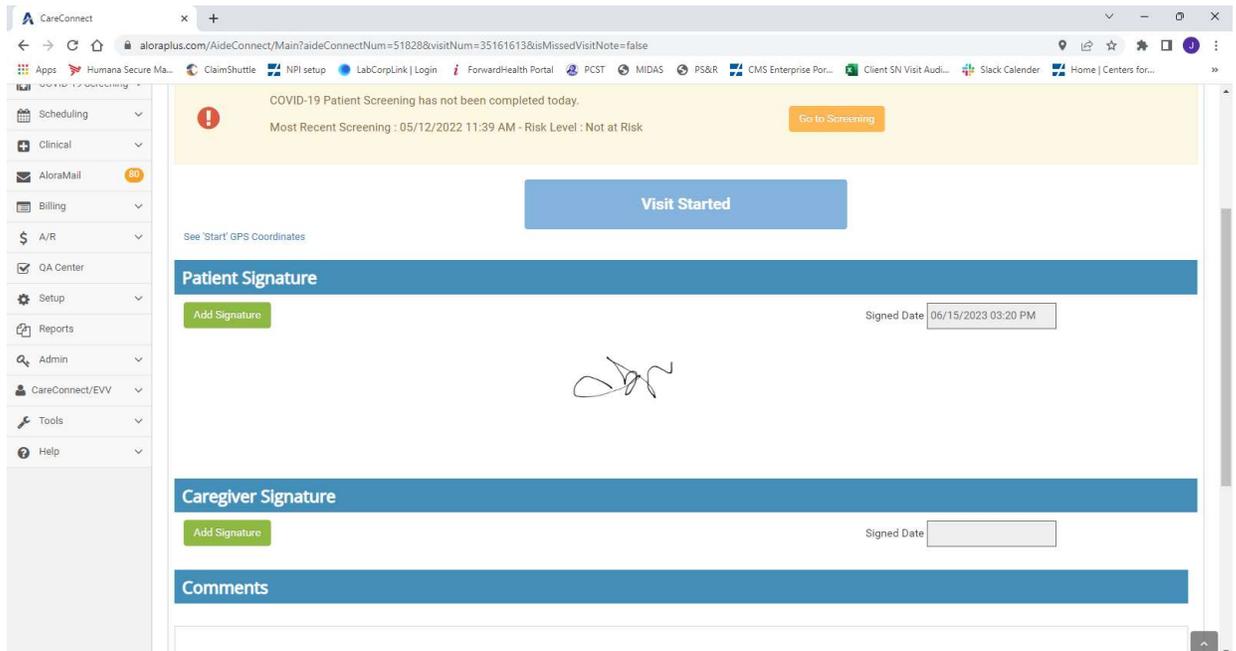
- 6.) After you log back in and select "CareConnect/EVV" button on the left hand side of the screen and select "CareConnect" from the drop-down menu you will be in the "CareConnect>Summary" Page. From this page you will find your patient on the list and click the Green pencil icon.



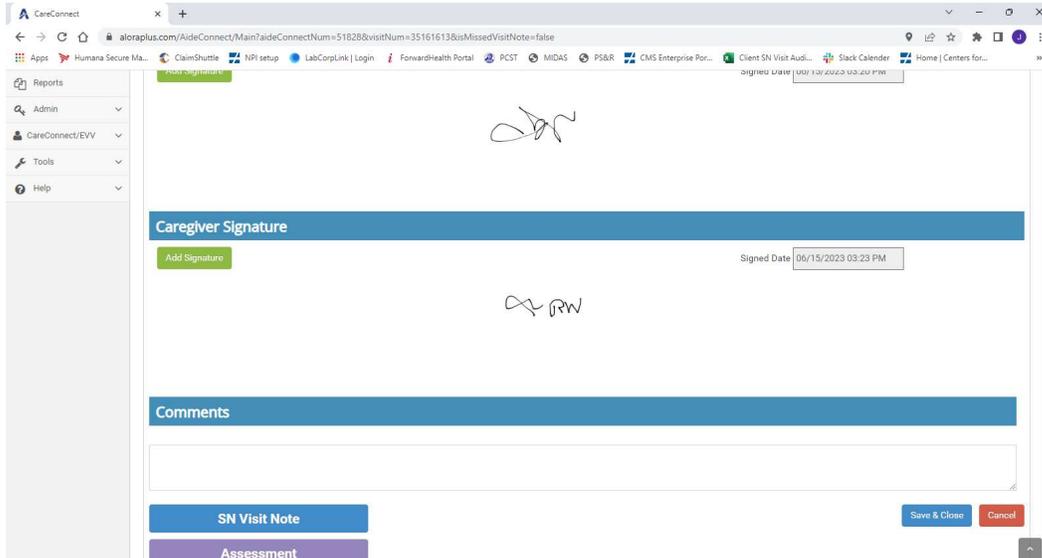
- 7.) After selecting the Green pencil icon, you will be back on the “CareConnect” tab. From here you will select the Patient Signature -> “Add Signature” button. Which will open a popup screen where your patient will sign their name. Then click the “Save Changes” button at the bottom of the screen.



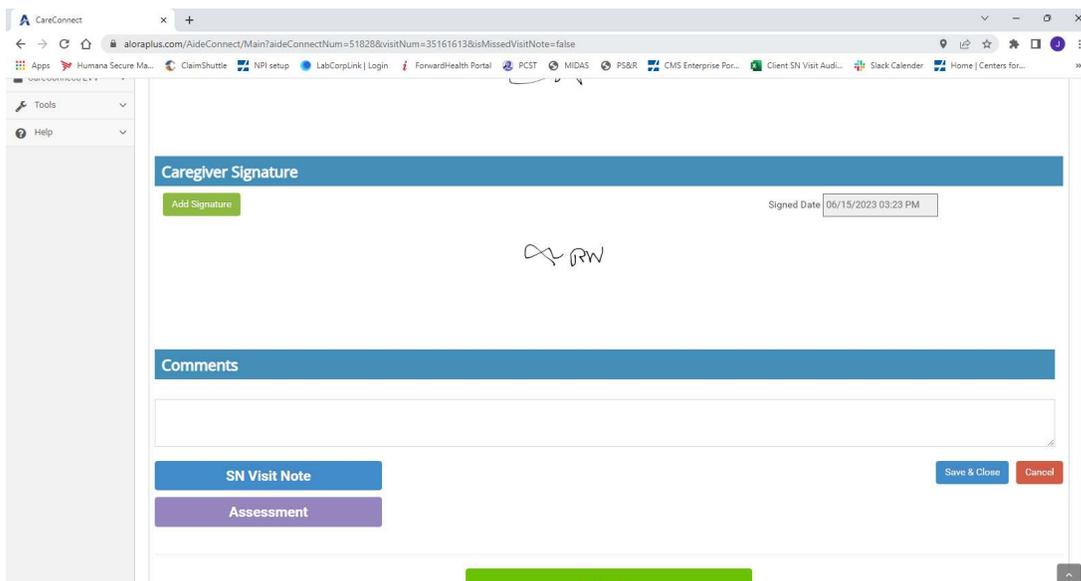
- 8.) You will be redirected to the “CareConnect” tab again and you will see your patient’s signature on the screen.



- 9.) You will now select the Caregiver Signature -> “Add Signature” button and sign the popup box with your signature and click “Save Changes” You should now see your patient and your signature. Click the “Save & Close” button at the bottom of the screen which will take you back to the “CareConnect>Summary” page. At this point you will put the Ipad back in your bag and **RETURN TO YOUR CAR.**



- 10.) Now that you are back in your car, open your Ipad and you may still be on the “CareConnect>Summary” page **OR** you may have to log back in -> select the “CareConnect/EVV” button on the left hand side of the screen and then select “CareConnect” from the drop-down menu which will take you to the “CareConnect>Summary” page. From the “CareConnect>Summary” page you will find your patient on the list and click on the green pencil icon on the left side of the screen. You will now be back in the “CareConnect” Tab. On the bottom of the screen you will see a blue “SN visit Note” button. After selecting this button you will complete your visit as usual.



11.) At the end of your visit note under the “Signature” tab, you will click the red button named “Save & Sign”

The screenshot shows a web browser window with the CareConnect interface. The address bar displays 'aloraplus.com/SkilledNursing/Signature?VNSNum=75735'. The page is titled 'Skilled Nursing Visit Notes' and shows a 'Date of Birth' field with the value '01/01/1965'. There are two signature sections: 'Patient Signature' and 'Nurse Signature'. Each section has an 'Add Signature' button, a 'Signed Date' field (both showing '06/15/2023 03:20 PM' and '06/15/2023 03:23 PM' respectively), and a 'See GPS Coordinates' link. Handwritten signatures are visible in both sections. At the bottom right, there are buttons for 'Previous Tab', 'Save & Print', 'Save & Close', 'Save & Sign', and 'Cancel'.

12.) You should now be back to the “CareConnect” Tab and you should see your patient’s signature and your signature. You will now click the green “End Visit” button at the bottom of the screen.

The screenshot shows the CareConnect interface for a 'SN Visit Note'. The address bar displays 'aloraplus.com/AideConnect/Main?aideConnectNum=51828&visitNum=35161613&isMissedVisitNote=false'. The page has a 'Caregiver Signature' section with an 'Add Signature' button, a 'Signed Date' field (showing '06/15/2023 03:23 PM'), and a handwritten signature. Below this is a 'Comments' section with a text input area. At the bottom, there are buttons for 'SN Visit Note', 'Assessment', 'Save & Close', and 'Cancel'. A large green 'End Visit' button is centered at the bottom of the page.

13.) This will take you back to the “CareConnect>Summary” page. You should see your current visit on the list and it should be highlighted green – you can now see the start and end time and that your patient and your signatures are saved. This is the official end of your visit.

The screenshot shows the ALORAplus CareConnect Summary page. At the top, there is a notification: "Employee COVID-19 Screening Not Completed" with a "Start Today's Screening" button. Below this, a "Period:" dropdown is set to "Today". A search bar is present above the table. The table contains the following data:

Action	Client	Visit Time	Status	Start Time	End Time	Linked to Scheduler	Pat. Signed	CG Signed	Billing Code
	DALLAPIAZZA, HAROLD	06/16/2023 10:47 AM - 11:46 AM	Completed Not Delayed	06/15/2023 10:47 AM	06/15/2023 11:46 AM	Yes	Yes	Yes	Medicare - Skill Nursing Visit
	RUTKOWSKI, LYNN	06/16/2023 09:40 AM - 10:27 AM	Completed Not Delayed	06/15/2023 09:40 AM	06/15/2023 10:27 AM	Yes	Yes	Yes	Family Care - Skilled Nursing
	KHATIB, PATRICIA	01:11 PM - 01:31 PM	Completed Not Delayed	06/15/2023 01:11 PM	06/15/2023 01:31 PM	Yes	Yes	Yes	Medicaid - Skilled Nursing
	DOE, JOHN	03:02 PM - 04:02 PM	Completed Not Delayed	06/15/2023 03:02 PM	06/15/2023 03:45 PM	Yes	Yes	Yes	Medicaid - Skilled Nursing

At the bottom right of the table, there are navigation buttons: "First", "Previous", "1", "Next", "Last".

If you have any questions please contact the office, if it is during normal business hours, please contact the office immediately if you are having issues with any of the above so we can try to resolve the issue before you leave your patient’s location.

Thank you!